

	CITY OF DECATUR PERSONNEL POLICY		
Chapter 01	General Provisions		
Section 05	Amendment to Policies		
Revised By:	Nate Mara, City Manager	Revised Date:	September 8, 2025
Approved By:	City Council	Effective Date:	January 1, 2026

01.05 Amendment of Policies

Amendments to an employee policy must be approved by the City Manager or through action by the City Council. The City Manager is responsible for the implementation of the personnel policies.

Policies have been approved by the City Council of the City of Decatur. Amendments of substance require approval by the City Council.

General and final authority for personnel administration rests with the City Manager, with the exception of matters reserved to the City Council by state law or the City Charter. Authority may be delegated to appropriate staff members to act on the City Manager’s behalf in the administration of policies; however, the final authority on personnel decisions shall be reserved to the City Manager. Operational changes to any policy, practice, or process will require approval by the City Manager.

No City of Decatur supervisor is authorized to modify policies for any employee or to enter into any employment agreement, oral or written.