

	CITY OF DECATUR PERSONNEL POLICY		
Chapter 04	Benefits		
Section 08	Voting Leave		
Revised By:	Nate Mara, City Manager	Revised Date:	November 10, 2025
Approved By:	Nate Mara, City Manager	Effective Date:	January 1, 2026

04.08 Voting Leave

Employees are encouraged to exercise their right to vote in elections. If the polls are not open on election day for voting for two consecutive hours outside of the employee’s working hours, the employee will be permitted reasonable time to vote during the working hours.

Upon 30 days’ notice to the supervisor, employees will be granted time off to attend a precinct convention or a county, district, or state convention to which the employee is a delegate. Time may be charged to PTO, accrued compensatory time, or leave without pay for the period missed.